

# HPTAP can Reduce your 2018 property taxes

## What is HPTAP?

**The Homeowners Property Tax Assistance Program (HPTAP) lowers City of Detroit property taxes for homeowners with low incomes.**

This program does **not** reduce back taxes owed to the Wayne County Treasurer, but it can make them easier to pay off. If you also need help with back taxes, visit the treasurer's office at 400 Monroe St. (5th floor).

## Do I qualify?

You qualify if you own your home and your household meets these income guidelines:

Household size	1	2	3	4	5	6	7	8
Full Exemption	\$16,660	\$19,950	\$22,100	\$25,600	\$28,780	\$32,960	\$37,140	\$41,320
Half Exemption	\$19,160	\$22,450	\$24,600	\$28,100	\$31,280	\$35,460	\$39,640	\$43,820

\*Even if your income exceeds these amounts, you may still qualify if you have an extraordinary hardship.

## FREE help with your application is available!

For assistance, bring the documents from STEP 2 on the back of this flyer.

### **DOWNTOWN:**

#### **United Community Housing Coalition**

2727 2nd Ave, Suite 313, Detroit, MI 48201  
Walk-in counseling hours:  
9AM-12PM, Mon, Wed, Fri  
1-4PM, 1st Tuesday of every month

### **NORTH END:**

#### **Central Detroit Christian**

1550 Taylor St, Detroit, MI 48206  
Walk-in counseling hours:  
10AM-1PM, 1st Thursday of every month

### **WEST SIDE:**

#### **Bridging Communities**

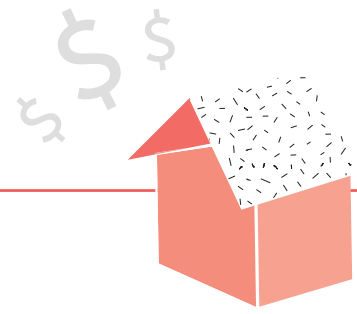
6900 McGraw Ave, Detroit, MI 48210  
(313) 361-6377 (call to make an appointment)  
9AM-5PM, Weekdays  
En Español: 9AM-5PM Lunes & Miércoles

### **EAST SIDE:**

#### **U-Snap-Bac**

14901 E Warren Ave, Detroit, MI 48224  
Walk-in counseling hours:  
12-3PM Tuesday

# How do I apply?



## STEP 1 Get an application

- Pick one up from the City Assessor:**  
Office of the Assessor, Coleman A. Young Municipal Center  
2 Woodward Ave, Room 804, Detroit, Michigan 48226
- Print from Online:**  
Visit: [www.detroitmi.gov/How-Do-I/Property-Assessment-Documents](http://www.detroitmi.gov/How-Do-I/Property-Assessment-Documents)  
Select: “2018 Homeowners Property Tax Assistance Program Application”

## STEP 2 Gather all the supporting documents

- Proof of Ownership:** Deed, land contract, probate order
- Proof of Residence:** For everyone who lives in a home:
  - Current photo ID or driver’s license for all adults (18+)
  - Report card, transcript, or healthcare record for all children (5-17)
- Proof of ALL income:** For everyone who lives in the home:
  - 2017 Federal and/or state income tax return (if you filed)
  - W-2, pay stubs, SSI/SSD statement, pension, food stamps award letter, etc.
  - If you receive money from family/friends, you need a letter signed and notarized
- Proof of Occupancy:** Water bill **and** DTE bill
- Proof of Assets (if applicable):** Bank statement, 401k statement, insurance letters, etc.
- Proof of Expenses:**
  - Tax payment plan, medical bills, credit card, cable/internet, insurance, etc.



## STEP 3 Complete the application

- You must make COPIES of all your supporting documents.** You can do this for **FREE** when you turn in your application (Room 1230, Coleman A. Young Building).
- A complete application must be signed in front of a notary.** You can do this at your bank, or for free when you turn it in (Room 1230, Coleman A. Young Building).
- FREE help** for this lengthy application is available at the locations listed on the front of this flyer.

## STEP 4 Submit the application

- Submit your notarized application and supporting documents to:**  
Office of the Assessor, Coleman A Young Municipal Center  
2 Woodward Ave, Room 804, Detroit, Michigan 48226



Visit [www.fromclosureddetroit.com](http://www.fromclosureddetroit.com)  
for more information